

Minutes of Meeting of Expression of Interest (EOI) for Hiring of Chartered Accountant for the Institute for the financial year 2016-17 held on 15th July 2016 at 3.00PM in the Conference Hall, PDPM IIITDM Jabalpur.

The following members were present in the meeting:

1. Prof. P. N. Kondekar (Convener)
2. Dr. P. K. Padhy (Member)
3. Mr. Rizwan Ahmed (Member)
4. Mr. Naresh Joshi (Member)

At the outset, the Convener of the Committee welcomed the entire member present in the meeting, thereafter the Committee deliberated on the draft EOI with the committee and Chartered Accountant firms & their representative. The following points discussed with the members and Chartered Accountants & their representatives in the meeting.

1. Manpower:

(a) A dedicated CA, who has an experience of at least 05 years, for the Institute for the work mentioned in Scope of work, who will take care of these works and attend as on requirement basis.

(b) At least two manpower for day to day work of the Institute as mentioned in Scope of work.

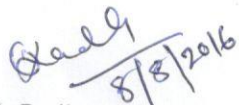
2. Experience:

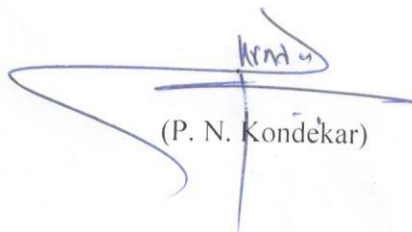
(a) The firm should have experience as Statutory Auditor of at least two Educational Institutes imparting Technical Education having minimum turnover of Rs 10 crore in any of the last three financial years.

3. Bidding Document: All the documents/instructions are incorporated in enclosed EOI for hiring of CA.


(Naresh Joshi)


(Rizwan Ahmed)


(P. K. Padhy)
8/8/2016


(P. N. Kondekar)