

COST OF TENDER Rs. 1000/- ONLY

TENDER NO: IIITDMJ/P&S/2017-18/12


Dated 20/02/18

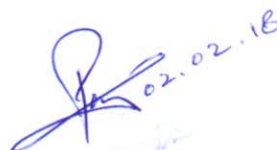
**Fabrication, Supply and Installation of Experimental Setup for  
Double Sided Incremental Forming**

PDPM  
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DESIGN &  
MANUFACTURING, JABALPUR

Dumna Airport Road, Jabalpur - 482005

  
02/02/2018

  
02/02/18

  
02.02.18



## INVITATION FOR TENDER

Sealed tenders are invited by Registrar, PDPM Indian Institute of Information Technology, Design & Manufacturing, Jabalpur for **Fabrication, Supply and Installation of Experimental Setup for Double Sided Incremental Forming** for an IMPRINT-India sponsored project as per specification at **Annexure- IV**

Tender Reference No.	Enquiry No. IIITDMJ/P&S/2017-18/12
Date of Pre-bid Meeting	05/03/18 at 04:00 PM
Last Date and Time for receipt for Tender	14/03/18 till 03:00 PM
Time and Date for Opening of Technical Bid	14/03/18 at 04:00 PM
Venue	PDPM IIITDM Jabalpur Campus

The tender document & details of terms and conditions can be downloaded from our website [www.iiitdmj.ac.in](http://www.iiitdmj.ac.in) between 20/02/2018 to 14/03/2018

A crossed demand draft of Rs. 1000/- (Rupees One Thousand only) towards Tender Fee (non-refundable) in favor of 'PDPM IIITDM Jabalpur' payable at Jabalpur should be submitted in a separate sealed envelope along with the tenders.

### 1) Earnest Money Deposit

The earnest money deposit for the above is

Detail of Item	Amount as EMD
Fabrication Supply and installation of experiment of Incremental Sheet Forming	Rs 3,50,000/-

### 2) Sealing and Marking of Bids

Both the bids (Technical as well as Financial bid) must be separately sealed and marked. The bids shall be marked as following.

- i. EMD and Tender Fee should be sealed in a separate envelope (ENVELOPE-ONE), duly superscribed as EMD and Tender Fee for Tender No.: **IIITDMJ/P&S/Enq./2017-18/12**
- ii. The Technical bid (Part 1) should be sealed in a separate envelope (ENVELOPE-TWO), duly superscribed as Technical Bid (Part 1) for Tender No.: **IIITDMJ/P&S/Enq./2017-18/12**
- iii. The Financial bid (Part 2) should be sealed in separate envelopes (ENVELOPE-THREE), duly superscribed as Financial Bid (Part 2) for Tender No.: **IIITDMJ/P&S/Enq./2017-18/12**
- iv. These THREE separate sealed envelopes are to be put in a bigger envelop (ENVELOPE-FOUR), which should also be sealed. Each of these FOUR envelopes MUST be super-scribed with following details



**TENDER FOR FABRICATION, SUPPLY AND INSTALLATION OF EXPERIMENTAL  
SETUP FOR DOUBLE SIDED INCREMENTAL FORMING**

**PDPM-IIITDM, JABALPUR**

**TENDER REF: NO. IIITDMJ/P&S/2017-18/12**

**Dated: 20/02/18**

**LAST DATE FOR SUBMISSION:**

**The Registrar,**

**PDPM-Indian Institute of Information, Design and Manufacturing,  
Dumna Airport Road, Jabalpur-482005**

**From M /s: .....**

**Contact No: .....**

**Email ID: .....**

The Financial bids of only those firms will be opened who are found to be technically qualified after evaluation based on the documents & information submitted by the tenderer. The bids submitted without tender fees and/or EMD will be summarily rejected and no further communications in this regard will be entertained. The Institute reserves the right to cancel/reject any or all bids without assigning any reason thereof.

**INSTRUCTIONS TO BIDDERS**

**1. Two / Double Bids**

Tenders will have to be submitted in TWO PARTS i.e. (a) Technical Bid and (b) Financial Bid, in two separate properly sealed covers clearly mentioning the type of Bid; on both these covers. The EMD and Tender fee will have to be submitted in a sealed cover. All these three envelopes shall be required to be kept in a bigger envelope which will have the address of the firm submitting the tenders and the officer to whom the tender is addressed.

**2. Opening of Bids**

Part-1 (Technical Bid) will be opened on the date, time and at the venue mentioned in this tender document. The Technical bids will be opened as per the schedule mentioned, in the presence of such of the tenderers who may wish to be present, either by themselves or through their authorized representatives. On finalization of the Technical Bid, Part-2 (Financial bids) of only those tenderers whose technical bid is found suitable after scrutiny will be opened. The date, time and Venue of opening of the Financial bids will be intimated to all qualified tenderers by fax / e-mail /telephone etc. The Institute reserves the right to accept or reject any bid in part or full without assigning any reason whatsoever. The Institute will not hold any responsibility for postal loss or delay of any bid.



### 3. Financial Bid

The proforma of financial bid is given at Annexure III The bidder should enter rates in the bid at the specified place. The quoted rates should be inclusive of all taxes, transportation and installation charges. Rates entered anywhere else will not be entertained and summarily rejected.

### 4. Eligibility criteria for Technical bid qualification:

- a) The Vendor should be manufacturer/supplier of repute having registered office anywhere in India. In case of authorized dealer of manufacturer, vendor has to submit valid dealership certificate issued by the manufacturer.
- b) In case of manufacturer, the vendor can be either a sole or a consortium of manufacturers. In case of consortium, proper legal document has to be supplied by the vendor.
- c) The average annual turnover of the tenderer during the last three years should not be less than Rs. 100 lakhs (Rupees One Hundred lakhs only) per annum for each year. Audited financial statement certified by CA (FY 2014-15; 2015-16; 2016-17) should be attached.
- d) Vendor should submit a solvency certificate of at least Rs 50 lakhs issued by Bank.
- e) All the pages/documents of the Tender should bear the dated signature (in ink) of the bidder/tenderer with stamp of Firm. Any over-writing corrections & cuttings should bear dated initials of the tenderer. Corrections should be made by writing again instead of shaping or overwriting.
- f) The technical evaluation will be done in following way 'Opening of Technical Bid' and ascertaining of eligibility on the basis of documents/certificates submitted.
- g) Vendor should submit valid registration certificate of his/her unit.
- h) Vendor should submit dealership certificate issued by the manufacturer.
- i) The bidders are requested to enclose only requisite and relevant data, which has been asked for.
- j) Each and every page of the submitted bid must carry the page numbers.
- k) The bidders are not allowed to make addition and alteration in the tender document. Conditional/ modified tender are liable to be rejected.
- l) The tender/tenders NOT submitted in the prescribed format or Incomplete in any respect will be out rightly rejected.
- m) If any commercial or price details are found along with Technical bid (Part-I), such bids will be out rightly rejected.
- n) Any offer containing both the, Technical bid (Part-1) and Financial bid (Part-2) in the same envelop will be out rightly rejected.

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